

**WEST BOYLSTON PUBLIC SCHOOLS  
SCHOOL COMMITTEE MINUTES  
THURSDAY, AUGUST 17, 2023 – 9:00 A.M. TO 3:00 P.M.  
CHOCKSETT INN, STERLING, MA CONFERENCE ROOM**

**SCHOOL COMMITTEE MEMBERS**

James Pedone, Jr., Chairman  
Jason Ponticelli, Vice Chairman  
Jennifer Breen  
Nancy Hubbard  
Emily Lehman-Miller

**ADMINISTRATORS**

Christopher Fournier, Principal M/HS  
Alex Audette, Principal Elementary School  
Cristy Morrison, Business Administrator  
Nancy Khalaf, Middle/High School (Interim) Assistant Principal  
Amy Smith, Middle/High School (Interim) Assistant Principal  
Michelle Anzelmo, Elementary Assistant Principal Elementary School

The meeting was opened at 9:08 am by Mr. Pedone.

**1. Welcome**

School Committee Chairman, Mr. Pedone, welcomed the School Committee members and administrators to the August 17<sup>th</sup> School Committee Retreat.

**2. Major Edwards Elementary School Principal Report**

Major Edwards Elementary School Principal Mr. Audette, presented an overview of the 2023-2024 Elementary School handbook.

Mr. Ponticelli motioned, Ms. Breen seconded, to approve the Major Edwards Elementary School handbook for the 2023-2024 school year.

**VOTE: 4-0-1**

**3. Middle/High School Principal Report**

Middle/High School Principal Mr. Fournier, presented an overview of the 2023-2024 Middle/High School handbook.

Mr. Ponticelli motioned, Ms. Hubbard seconded to approve the West Boylston Middle/High School handbook for the 2023-2024 school year.

**VOTE: 4-0-1**

- Approval of Policy IKE – Promotion/Retention

Ms. Hubbard made a motion to approve the 2<sup>nd</sup> reading and adoption of Policy IKE- Promotion/Retention upon removal of “Credits Seniors Must Pass listed under VIII. Standards for Grades 9-12”. This motion was seconded and approved by Ms. Breen.

**VOTE: 4-0-1**

**Ms. Emily Lehman Miller – School Committee Member left the meeting for the day.**

- Approval of Policy IKF – Graduation Requirements

Ms. Hubbard made a motion to approve the 2<sup>nd</sup> reading and adoption of Policy IKF – Graduation Requirements upon removal of Section V. Bullet C. First two lines stating “All students must earn a minimum of thirty-five (35) credits per year. Beginning with the graduating class of 2024, credits for promotion/graduation must total a minimum of one hundred and forty-five (145).” Then replacing that with “Reference chart in Policy IKE, Section VII Standards for Grades 9-12.” This motion was seconded and approved by Mr. Ponticelli.

**VOTE: 4-0-0**

#### 4. Business Administrator Report

- Approval of Payables Warrants dated: 6/26/2023 (FY23), 7/3/2023 (FY23), 7/10/2023 (FY23), 7/17/2023 (FY23), 7/17/2023 (FY24)

Ms. Hubbard made a motion to approve the Payables Warrants dated: 6/26/2023 (FY23), 7/3/2023 (FY23), 7/10/2023 (FY23), 7/17/2023 (FY23), 7/17/2023 (FY24), seconded by Ms. Hubbard.

**VOTE 4-0-0**

- Approval of Payroll Warrants dated: 6/23/2023 (FY23), 7/7/2023 (FY23), 7/21/2023 (FY24), 8/4/2023 (FY24)

Mr. Ponticelli made a motion to approve the Payroll Warrants dated: 6/23/2023 (FY23), 7/7/2023 (FY23), 7/21/2023 (FY24), 8/4/2023 (FY24) seconded by Ms. Breen.

**VOTE: 4-0-0**

#### 5. Murphy, Hess, Toomey & Lehane, LLP Presentation via Zoom

The School Committee met with Murphy, Hess, Toomey & Lehane, LLP to explore potential legal representation in the future.

#### 6. Lunch Break

#### 7. School Committee

- Vote to approve School Committee Minutes for June 14, 2023.

Ms. Hubbard made a motion, seconded by Ms. Breen to accept the Regular Meeting minutes from June 14, 2023.

**VOTE: 4-0-0**

- Vote to approve Executive Meeting minutes June 14, 2023.

Ms. Hubbard motioned, Ms. Breen seconded, the approval of the Executive Meeting minutes dated June 14, 2023.

**VOTE: 4-0-0**

### 8. School Committee Reorganization

Ms. Breen motions, Ms. Hubbard seconded to appoint Mr. Pedone as School Committee Chair and Mr. Ponticelli as Vice Chair for the 2023-2024 school year.

**VOTE: 4-0-0**

### 9. Vote to designate signers for the FY24 Warrants

Ms. Breen motioned, Ms. Hubbard seconded, to designate Mr. Pedone and Mr. Ponticelli as signers for the FY24 warrants.

**VOTE: 4-0-0**

### 10. School Committee Goals

The School Committee reviewed the 2023-2024 School Committee Goals and will revisit them at the September 13<sup>th</sup> meeting.

### 11. Adjournment

Mr. Ponticelli moved, Ms. Hubbard seconded, to adjourn the meeting at 2:21 p.m.

**VOTE: 4-0-0**

Respectfully Submitted,

Jennifer Breen  
School Committee Member