

**WEST BOYLSTON PUBLIC SCHOOLS
SCHOOL COMMITTEE MINUTES
THURSDAY, AUGUST 25, 2022 – 9:00 A.M. TO 3:00 P.M.
CHOCKSETT INN, STERLING, MA CONFERENCE ROOM**

SCHOOL COMMITTEE MEMBERS

James Pedone, Jr., Chairman
Jason Ponticelli, Vice Chairman
Jennifer Breen
Nancy Hubbard
Christine Quirk

ADMINISTRATORS

Richard Meagher, Superintendent
Christopher Fournier, Principal M/HS
Alex Audette, Principal Elementary School
Roger E. Pontbriand Jr., Business Administrator
Sherri Traina, Director of Special Education
David Lizotte, Middle/High School Assistant Principal
Brooke Beverly, Elementary Assistant Principal Elementary School

The meeting was opened at 9:02 am by Mr. Pedone.

1. Welcome

School Committee Chairman, Mr. Pedone, welcomed the School Committee members, administrators and Chief Minnich to the August 25th School Committee Retreat.

2. Major Edwards Elementary School Principal Report

Major Edwards Elementary School Principal Mr. Audette, presented an overview of the 2022-2023 Elementary School handbook.

Ms. Breen motioned, Ms. Quirk seconded, to approve the Major Edwards Elementary School handbook for the 2022-2023 school year.

VOTE: 5-0-0

3. Middle High School Principal Report

Middle/High School Principal Mr. Fournier, presented an overview of the 2022-2023 Middle/High School handbook.

Mr. Ponticelli motioned, Ms. Quirk seconded to approve the West Boylston Middle/High School handbook for the 2022-2023 school year.

VOTE: 5-0-0

4. Special Education Director Report

Director of Special Education, Ms. Traina resented updates regarding the Special Education Department.

5. School Safety – West Boylston Policy Department: Chief Minnich

West Boylston Police Department, Chief Minnich, reviewed School Safety.

6. Business Administrator Report

WARRANT APPROVALS

Ms. Breen motioned, Ms. Hubbard seconded for approval of Payables Warrants dated: 6/13/2022 (FY22); 6/21/2022 (FY22); 6/27/2022 (FY22); 6/30/2022 (FY22); 6/30/2022 (FY22); 7/1/2022 (FY23); 7/25/2022 (FY23); 8/8/2022 (FY23); 8/19/2022 (FY23); 8/22/2022 (FY23)

VOTE 5-0-0

Ms. Hubbard motioned, Ms. Breen seconded for approval of Payroll Warrants dated: 6/24/2022 (FY22); 7/8/2022 (FY22); 7/8/2022 (FY23); 7/22/2022 (FY23); 8/5/2022 (FY23); 8/19/2022 (FY23)

VOTE 5-0-0

7. Approval of 2022-2023 School Calendar

Ms. Hubbard motioned, Mr. Ponticelli seconded for approval for the revisions to the 2022-2023 school calendar.

VOTE 5-0-0

8. Superintendent's Report

- Vote to approve School Committee Meeting Minutes June 8, 2022.

Mr. Ponticelli motioned, Ms. Hubbard seconded, the approval of the School Committee minutes dated June 8, 2022.

VOTE 5-0-0

- Vote to approve Executive Meeting minutes June 8, 2022.

Ms. Hubbard motioned, Ms. Quirk seconded, the approval of the Executive Meeting minutes dated June 8, 2022.

VOTE 5-0-0

- Vote to approve School Committee Minutes June 16, 2022.

Ms. Breen motioned, Ms. Hubbard seconded, the approval of the School Committee minutes dated June 8, 2022.

VOTE 5-0-0

- Monthly Recognitions/Awards – Mr. Ponticelli discussed expanding the monthly student recognition award so it was not solely based on academic achievement and encompassed the new District Core Values. Mr. Ponticelli also inquired about exploring teacher recognition awards selected by students and community members.

It was also discussed that the existing awards are not based only on academic success, but that the principal could request increased emphasis on future recipients more fully encompassing the District's core values, and that buildings currently have various staff recognition programs in place.

- Facilities Committee – District Administration and Custodial/Maintenance staff will meet monthly to review and assess priorities with both buildings and review proposed contractor work and schedules. Information will be conveyed to the Budget and Capital Planning Subcommittee.
- School Safety Committee – A School Safety Committee will be formed to review the existing School Crisis Handbook and asses building safety priorities.
- School Crisis Handbook – A School Safety Committee will be formed to review the existing School Crisis Handbook.

9. School Committee Goals

Mr. Meagher presented the 2022-2023 School Committee Targets

Ms. Quirk motioned, Ms. Hubbard seconded, the approval of the 2022-2023 School Committee Targets.

VOTE 5-0-0

10. School Committee Reorganization

Ms. Quirk motions, Ms. Breen seconded to appoint Mr. Pedone as School Committee Chair and Mr. Ponticelli as Vice Chair for the 2022-2023 school year.

VOTE 5-0-0

11. Vote to designate signers for the FY23 Warrants

Ms. Breen motioned, Ms. Hubbard seconded, to designate Mr. Pedone and Mr. Ponticelli as signers for the FY23 warrants.

VOTE 5-0-0

12. Adjournment

Ms. Hubbard moved, Ms. Quirk seconded, to adjourn the meeting at 3:17 p.m.

VOTE 5-0-0