

## WEST BOYLSTON SCHOOL COMMITTEE

Meeting of Wednesday, November 15, 2017  
Middle/High School Library-Media Center

Mr. Pedone called the meeting to order at 7:00 p.m.

### SCHOOL COMMITTEE MEMBERS PRESENT

James Pedone, Jr.  
James Morrissey  
Jason Ponticelli

### ADMINISTRATORS PRESENT

Elizabeth Schaper, Superintendent of Schools  
Roger E. Pontbriand, Jr., Business Administrator  
Christopher Fournier, Principal M/HS  
Richard Meagher, Elementary Principal  
Sherri Traina, Director of Special Education

### ALSO PRESENT

Faculty, audience and press.

### 1. MINUTES – Regular Meeting

Mr. Ponticelli moved, seconded by Mr. Morrissey, to accept the minutes of the October 11, 2017 regular meeting.

**VOTE: 3-0-0**

### 2. STUDENT OF THE MONTH

Students from the Elementary and Middle/High Schools were recognized as Student of the Month – Jonathan Jameson, Shannen Luksha and Matthew Lacaire.

### 3. STUDENT ADVISORY COUNCIL

Members of the Student Advisory Council, Alyssa Paige and Kaitlin Elliot reported on:

- Sports updates
- NHS entertainment book fundraising and Easter Seals Shootout
- NAHS calendar fundraiser, paint night and Thanksgiving food drive
- Student Council Christmas tree gift giving
- Updates regarding – In It To End It, FISH and the Tri M Music Honor Society

### 4. HIGHLIGHT ON SCHOOLS – District MCAS Overview

Dr. Schaper presented the district MCAS overview report.

### 5. COMMUNITY INPUT – None

### 6. WARRANTS

Mr. Morrissey moved, seconded by Mr. Ponticelli to accept the payables warrants dated:

- October 16, 2017
- October 30, 2017
- November 13, 2017

**VOTE: 3-0-0**

Mr. Ponticelli moved, seconded by Mr. Morrissey to accept the payroll warrants dated:

- October 20, 2017
- November 3, 2017

**VOTE: 3-0-0**

## 7. SUBCOMMITTEE REPORTS

Negotiations – Dr. Schaper reported on the subcommittee’s consideration of and recommendation to pursue interest based bargaining for the next round of bargaining with the West Boylston Teachers’ Association.

Legislative – Mr. Morrissey reported that the subcommittee will review policies in the A, B and C series during this school year. Two policies have already been identified for revision.

## 8. COMMUNICATIONS AND REPORTS

a. Major Edwards Elementary School Principal Mr. Meagher reported on:

- Monday, November 6, 2017 – Grade level student check-in meetings
- ALICE drill
- Parent/teacher conferences next week
- Pre-School open house held 11/15/17
- Halloween parade

b. Middle/High School Principal Mr. Fournier reported on:

- Middle School Student Council spirit week news
- Yankee Candle and coupon book fundraisers - New York and D.C. trips
- Second Athletic Hall of Fame induction updates
- High School Student Council blood drive
- Canned goods Halloween food drive
- Thanksgiving donations
- Middle School parent/teacher conferences
- ALICE drill

c. Director of Special Education – Ms. Traina presented a request to set rates for the full day preschool program

Mr. Morrissey moved, seconded by Mr. Ponticelli to approve the full day preschool tuition.

**VOTE: 3-0-0**

d. Business Administrator –Mr. Pontbriand reported on:

- October monthly expenditure report
  - Facilities updates to –
    - Middle/High School gym – floors and bleachers refinished, new pad installation
    - Weight room project
    - Permanent storage shed to replace two smaller trailer units at Middle/High School
- e. Superintendent of Schools – Dr. Schaper reported on
- Teacher/student attendance data
  - Budget development timeline
  - Curriculum teams engaged in revisions during 2017-2018
  - Appointment of Title I Director
  - Water testing results
- f. School Committee – Evaluation of the Superintendent of Schools

Mr. Pedone provided Dr. Schaper’s ratings for the 2017-2018 school year.

- Professional Practice Goal: Exceeded
- Student Learning Goal: Exceeded
- District Improvement Goals: Met
- Overall Rating: Proficient
- Impact on Student Learning: High

Mr. Pedone read the following comments into the record:

Dr. Elizabeth Schaper has Met or Exceeded all of her goals for the FY17 school year. The School Committee believes that she has done an excellent job retaining high quality educators. Dr. Schaper has been able to do this by effectively managing the budget to provide these teachers with professional development and other tools they need to engage their students. In regards to the budget, the School Committee collectively believes that Dr. Schaper’s ability to manage the budget was one of her strongest points this year by only increasing the budget by .9% while preserving all of the services previously offered. A contributing factor was the new partnership with Leominster CTEI, which will provide students a vocational option that is cost effective as well. The overall rating is Proficient with a High Rating in regard to Impact on Student Learning, however she is on the higher end of Proficient, specifically in the Professional Culture section where she is somewhere between Proficient and Exemplary.

Mr. Ponticelli moved, seconded by Mr. Morrissey to approve the Superintendent’s Evaluation.

**VOTE: 3-0-0**

**9. ADJOURNMENT**

Mr. Morrissey moved, seconded by Mr. Ponticelli to adjourn the meeting at 7:50 p.m.

**VOTE: 3-0-0**

Respectfully submitted,

Marie K. Johnson, Recording Secretary