

## WEST BOYLSTON SCHOOL COMMITTEE

Meeting of Wednesday, October 11, 2017  
Middle/High School Library-Media Center

Mr. Morrissey called the meeting to order at 7:00 p.m.

### SCHOOL COMMITTEE MEMBERS PRESENT

James Morrissey  
Jennifer Breen  
Richard Shaw  
Jason Ponticelli

### ADMINISTRATORS PRESENT

Elizabeth Schaper, Superintendent of Schools  
Roger E. Pontbriand, Jr., Business Administrator  
Richard Meagher, Elementary Principal  
Sherri Traina, Director of Special Education

### ALSO PRESENT

Faculty, audience and press.

### 1. MINUTES – Regular Meeting

Mr. Ponticelli moved, seconded by Mr. Shaw, to accept the minutes of the September 13, 2017 regular meeting.

**VOTE: 4-0-0**

### 2. STUDENT ADVISORY COUNCIL

Members of the Student Advisory Council, Alyssa Paige and Kaitlin Elliot reported on:

- Fall sports
- NHS fundraising
- FISH club
- Tri-M Music Honors Society
- Student Council Homecoming activities
- In It To End It – cancer awareness

### 3. HIGHLIGHT ON SCHOOLS – District Improvement Plan

Dr. Schaper presented the West Boylston Public Schools District Improvement Plan for 2017-2018.

Ms. Breen moved, seconded by Mr. Shaw to accept the District Improvement Plan for 2017-2018 as presented.

**VOTE: 4-0-0**

### 4. COMMUNITY INPUT – None

## 5. WARRANTS

Mr. Ponticelli moved, seconded by Ms. Breen to accept the payables warrant dated:

- October 2, 2017

**VOTE: 4-0-0**

Mr. Shaw moved, seconded by Mr. Ponticelli to accept the payroll warrants dated:

- September 22, 2017
- October 6, 2017

**VOTE: 4-0-0**

## 6. SUBCOMMITTEE REPORTS

- Budget and Capital Planning – Mr. Shaw indicated the subcommittee reviewed the district's capital plan and plans to move forward to renovate the weight room and physical education classroom in the Middle/High School so they are usable as a classroom space for additional physical education courses.

Dr. Schaper stated the Town Manager has asked the School Committee to approve the West Boylston Energy Reduction Plan, which would be implemented over the next five years. All items from the energy reduction plan would be incorporated into the district's capital plan.

Mr. Ponticelli moved, seconded by Mr. Shaw to accept the West Boylston Energy Reduction Plan as proposed for school related projects and initiatives.

**VOTE: 4-0-0**

- Legislative – Mr. Shaw indicated the MASC/MASS 2017 conference begins on November 1<sup>st</sup> in Hyannis. He said that anyone interested in attending should let Dr. Schaper know.

## 7. COMMUNICATIONS AND REPORTS

a. Major Edwards Elementary School Principal Mr. Meagher reported on:

- Wilson Language Training is providing coaching for Foundations and a demo lesson and coaching were held today
- Yellow jacket issue in gym
- Field trips
- ALICE program review
- Fire safety program
- Geodesic dome project was conducted on the town fields last week. Mr. Meagher read a letter into the record from the provider of the project complementing the staff at the school for their demeanor and joyful spirit.

b. Director of Special Education – Ms. Traina – No report

c. Business Administrator – Mr. Pontbriand reported on:

- Monthly expenditure report

e. Superintendent of Schools – Dr. Schaper reported on:

- Teacher attendance data
- Student attendance and suspension data
- MCAS release schedule
- District MCAS report will be delayed due to the state’s release date for this information
- Both schools to present MCAS data in December
- A proposal submitted to the Council for Exception Children for a session to be presented at their annual conference has been accepted.
- Annual indicators of progress for the High School

f. School Committee – Mr. Morrissey indicated that as a member of the Town Wide Planning Committee, he has submitted a synopsis of the Strategic Plan for submission to the Town. He asked that if there any changes or edits to be made after people review the synopsis, to let him or the superintendent know.

## 8. ADJOURNMENT

Mr. Shaw moved, seconded by Mr. Morrissey to adjourn the meeting at 7:41 p.m.

**VOTE: 4-0-0**

Respectfully submitted,

Marie K. Johnson, Recording Secretary