

WEST BOYLSTON SCHOOL COMMITTEE

Meeting of Wednesday, August 22, 2017
Chocksett Inn, Sterling, MA

Mr. Pedone called the meeting to order at 9:10 am.

SCHOOL COMMITTEE MEMBERS PRESENT

James Pedone, Jr.
James Morrissey
Jennifer Breen
Richard Shaw
James Ponticelli

ADMINISTRATORS PRESENT

Elizabeth Schaper, Superintendent
Roger E. Pontbriand, Jr., Business Administrator
Christopher Fournier, Principal Middle/High School
David Lizotte, Assistant Middle/High School Principal
Richard Meagher, Elementary Principal
Alex Audette, Assistant Principal, Elementary
Sherri Traina, Director of Special Education

1. SCHOOL AND DEPARTMENT REPORTS

- a. Edwards Elementary Principal – Mr. Meagher presented an overview of the 2017-2018 school year and the Major Edwards Elementary School Handbook

Mr. Morrissey moved, seconded by Mr. Shaw to accept the Major Edwards Elementary School Handbook.

VOTE: 5-0-0

- b. Middle High School Principal - Mr. Fournier and Assistant Principal, Mr. Lizotte presented a report on the initiatives that the high school is planning for the school year and the Middle High School Handbook.

Mr. Morrissey moved, seconded by Mr. Ponticelli to accept the West Boylston Middle/High School Handbook.

VOTE: 5-0-0

- c. Director of Special Education - Ms. Traina presented information relative to the MCAS – Alt and the Every Student Succeeds Act (ESSA).
- d. Business/Transportation – Mr. Pontbriand Presented transportation information and Policy EEG: Fuel Efficient Vehicle Policy for a first reading.

Mr. Shaw moved, seconded by Mr. Morrissey to approve Policy EEG: Fuel Efficient Vehicle Policy for a first reading.

VOTE: 5-0-0

2. STRATEGIC PLAN

Dr. Schaper presented the Draft Strategic Plan for 2018-2022 for review and suggestions.

Mr. Shaw moved, seconded by Mrs. Breen to accept the Draft Strategic Plan for 2018-2022.

VOTE: 5-0-0

3. OPEN MEETING LAW PRESENTATION BY JOE BARTULIS

Attorney Joseph Bartulis gave a presentation on Open Meeting Law.

4. SCHOOL COMMITTEE SELF-EVALUATION

The School Committee discussed information with regard to the MASC School Committee Self-Evaluation Tool.

5. SCHOOL COMMITTEE REORGANIZATION

Sub-Committee members for the West Boylston School Committee for 2017-2018 are:

- Budget and Capital Planning – Mr. Pedone and Mr. Shaw
- Legislative – Mr. Pedone and Mr. Shaw
- Communications – Mr. Morrissey and Mr. Ponticelli
- Negotiations – Mrs. Breen and Mr. Shaw
- Policy – Mrs. Breen and Mr. Morrissey
- Ad Hoc for Vocational Planning – Mrs. Breen and Mr. Shaw

Representative to Outside Committees for 2017-2018 are:

- Middle/High School Council – Mr. Shaw
- Major Edwards School Council – Mr. Ponticelli
- Mass. Association of School Committees – Mr. Pedone
- Parks and Recreation – Mr. Pedone
- Special Education PAC – Mr. Ponticelli
- Town-wide Planning – Mr. Morrissey
- WestBEST– Mrs. Breen

6. SCHOOL COMMITTEE REVIEW OF GOALS AND GOAL SETTING FOR 2017-2018

School Committee Targets for 2017-2018 are:

- 1) The Committee will secure the Town's support for the School Committee's budget that provides adequate funding for an effective educational system.
- 2) The Committee will continue to foster an effective working relationship with the Town Administrator, Board of Selectmen, and Finance Committee and work to formulate and promote strategies to address the Town's revenue needs.

- 3) The Committee will work with the Administration to update and prioritize the following plans:
 - District Improvement Plan
 - Major Edwards Elementary School Improvement Plan
 - West Boylston Middle High School Improvement Plan
 - Strategic Plan 2018-2022
- 4) The Committee will advocate through active involvement with the Massachusetts Association of School Committees, for State legislative changes that would advocate for the unique needs of small school districts.
- 5) The Committee will work closely with administration to evaluate and improve communication efforts of the district in order to stay competitive.
- 6) To monitor the impact of vocational education, costs and programming, on enrollment and program offerings in the West Boylston Public Schools. To maintain active advocacy on legislative matters that have a potential impact on small school districts who are unaffiliated with regional vocational schools.
- 7) To work with the school administration to determine grade level enrollment targets for the district.

7. ADJOURNMENT

Ms. Breen moved, seconded by Mr. Morrissey to adjourn the meeting at 3:06 p.m.

VOTE: 5-0-0

Respectfully submitted,

Marie K. Johnson, Recording Secretary