

WEST BOYLSTON SCHOOL COMMITTEE

Meeting of Wednesday, February 8, 2017
Middle/High School Library-Media Center

Mr. Pedone called the meeting to order at 7:00 p.m.

SCHOOL COMMITTEE MEMBERS PRESENT

James Pedone, Jr.
James Morrissey
Jennifer Breen
Richard Shaw
Jason Ponticelli

ADMINISTRATORS PRESENT

Elizabeth Schaper, Superintendent
Christopher Fournier, Principal Middle/High School
Richard Meagher, Elementary Principal
Sherri Traina, Director of Special Education

ALSO PRESENT

Student advisory council member(s), faculty, audience and press.

1. MINUTES – Regular Meeting

Mr. Shaw moved, seconded by Mr. Ponticelli, to accept the minutes of the January 11, 2017 regular meeting.

VOTE: 5-0-0

2. STUDENT OF THE MONTH

Students from the Elementary and Middle/High Schools were recognized as Student of the Month – Shannon Luksha, Katie Steeves and Carlos Santo.

3. STUDENT ADVISORY COUNCIL

Student Advisory Council member - Abbey Brunzell reported on:

- NAHS locker room hallway painting
- NAHS 2nd paint night in March
- Student Council blood drive – February 17, 2017
- Hyannis Student Council convention
- Tri-M Coffee House
- Open mic night
- NHS induction – March 22, 2017
- Sports progress

4. HIGHLIGHT ON SCHOOLS – Major Edwards Elementary School

Mr. Meagher introduced teachers from Major Edwards Elementary School, Dawn Suire, Michelle Gangai and Cara Bjorklund, who presented on the School Wide Writing Committee and the Grade 4 Energy Fair.

5. COMMUNITY INPUT – Nothing to report

6. 2017-2018 School Year Calendar

Ms. Breen moved, seconded by Mr. Morrissey to approve the 2017-2018 school year calendar as presented.

Mr. Pedone stated the 17th and 18th of January were typically ½ days of school for final exams and an asterisk at the bottom of the page should indicate that they were half days of school.

Mr. Shaw moved, second by Mr. Morrissey to accept the amended 2017-2018 school year calendar with the modifications to January 17 and 18 along with a correction to the ledger at the bottom of the calendar.

VOTE: 5-0-0

7. WARRANTS

Mr. Morrissey moved, seconded by Mr. Shaw to accept the payables warrant dated February 13, 2017.

VOTE: 5-0-0

Mr. Morrissey moved, seconded by Ms. Breen to accept the payroll warrants dated January 27, 2017 and February 10, 2017.

VOTE: 5-0-0

8. SUBCOMMITTEE REPORTS

- a. Ad Hoc for Vocational Planning – Ms. Breen indicated the Vocational Planning Subcommittee met with Dr. Schaper last week to consider the Memorandum of Agreement between Leominster CTEI and West Boylston.

Mr. Morrissey moved, seconded by Mr. Shaw to approve the Memorandum of Agreement between the Leominster CTEI and the West Boylston Public Schools.

VOTE: 5-0-0

- b. Budget and Capital Planning – Mr. Pedone stated the Budget and Capital Planning Subcommittee met this evening to discuss the budget. He indicated the budget is a work in progress and there would be a public hearing on March 8, 2017 at 6:15 p.m. prior to the regular School Committee meeting.

Mr. Pedone asked the committee to vote to establish a reserve fund for the purpose of paying unanticipated or unbudgeted special education costs within the committee's packet.

Mr. Shaw moved, second by Mr. Morrissey to establish a reserve fund for the purpose of paying unanticipated or unbudgeted special education costs.

VOTE: 5-0-0

Dr. Schaper indicated the district does their best to pay for out of district special education costs, but that they sometimes can become very costly and have a large impact on the district's budget. She stated the fund to be established would allow the district, any time there was reserve cash, to put that money into a

reserve account up to 2% of the net school spending. The money would be used for unanticipated costs. Dr. Schaper indicated the funds from this account could only be used with a vote of the School Committee.

9. COMMUNICATIONS AND REPORTS

- a. Major Edwards Elementary School Principal Mr. Meagher reported on:
 - Thanked Denise Levesque for completion of Access Testing
 - Completion of NAEP testing in gr. 4
 - Successful evacuation of Major Edwards due to high C.O. level in cafeteria
 - Gr. 4 evening next week

- b. Middle/High School Principal Christopher Fournier reported on:
 - NAHS locker room hallway painting
 - Student Internships
 - Athletic Wall of Fame – donated by Class of 1965
 - MS play rehearsals – Wizard of Oz, Junior
 - National Girls and Women in Sports Day
 - Central Mass High School Science Fair
 - Project 351 – Katie Steeves
 - District Attorney's Office – Internet Safety assemblies
 - CTEI Open House
 - Gr. 5 discussion at Elementary School – moving up to Middle School

- c. Business Administrator – Dr. Schaper reviewed the current fiscal report and indicated that the district has sufficient funds for the remainder of the school year.

- d. Director of Special Education – no report

- e. Superintendent of Schools – Dr. Schaper reported on:
 - Curriculum Teams continue to make progress: science curriculum team and the physical education curriculum team met this month
 - FLLAC information in School Committee packets for review – 2015-2016 Annual Report and Financial Statements
 - Update on Strategic Planning efforts
 - Coordinated Program Review update

- f. School Committee – Mr. Shaw indicated the school had created an Interact Club and the Interact Club is connected with the Rotary. The club is going to be holding a food packing event with Nashoba High School. Mr. Shaw stated the Rotary is donating \$500 to kick off this event and the students will be holding a fundraiser.

Ms. Breen reminded people if there are issues that need to be solved, they can contact any member of the School Committee or any administrator other than using social media.

Mr. Pedone was asked to have someone from the School Committee be added to the Town Wide Planning Committee.

Mr. Shaw moved, seconded by Ms. Breen to accept Mr. Morrissey as the School Committee representative to the Town Wide Planning Committee.

VOTE: 5-0-0

10. ADJOURNMENT

Mr. Shaw moved, seconded by Mr. Ponticelli to adjourn the meeting at 8:02 p.m.

VOTE: 5-0-0

Respectfully submitted,

Marie K. Johnson, Recording Secretary