

WEST BOYLSTON SCHOOL COMMITTEE

Meeting of Wednesday, August 17, 2016
Chocksett Inn, Sterling, MA

Ms. Breen called the meeting to order at 9:05 am.

SCHOOL COMMITTEE MEMBERS PRESENT

Jennifer Breen
James Pedone, Jr.
Richard Shaw
James Morrissey

ADMINISTRATORS PRESENT

Elizabeth Schaper, Superintendent
Christopher Fournier, Principal Middle/High School
David Lizotte, Assistant Middle/High School Principal
Richard Meagher, Elementary Principal
Melissa Wallace, Assistant Principal, Elementary
Sherri Traina, Director of Special Education

ADMINISTRATORS ABSENT

Roger E. Pontbriand, Jr., Business Administrator

1. SCHOOL AND DEPARTMENT REPORTS

- a. Edwards Elementary Principal - Mrs. Wallace presented an overview of the 2016-2017 school year.
- b. Middle High School Principal - Mr. Fournier and Assistant Principal, Mr. Lizotte presented a report on the initiatives that the high school is planning for the school year.
- c. Director of Special Education - Ms. Traina presented a draft report from the Coordinated Program Review visit which took place in February 2016.
- d. Superintendent - Dr. Schaper presented strategic planning information for the 2016-2017 school year.
- e. Parks Facilities – Mr. Pedone presented an updated on the Parks Facilities Committee.

2. APPROVAL OF HANDBOOKS

Mr. Shaw moved, seconded by Mr. Pedone to accept the Middle/High School Handbook for 2016-2017 with changes to be made.

VOTE: 4-0-0

Mr. Shaw moved, seconded by Mr. Morrissey to accept the Major Edwards Elementary School Handbook for 2016-2017.

VOTE: 4-0-0

3. CALENDAR UPDATE

Mr. Pedone moved, seconded by Mr. Shaw to approve the revised 2016-2017 school year calendar.

VOTE: 4-0-0

4. VOCATIONAL SUBCOMMITTEE REPORT

Ms. Breen, Mr. Shaw and Dr. Schaper presented information about an opportunity to collaborate with the Leominster Center for Technical Development and Innovation in a preferred vocational partnership.

5. SCHOOL COMMITTEE REORGANIZATION

Sub-Committee members to the West Boylston School Committee for 2016-2017 are:

- Budget and Capital Planning – Mr. Pedone and Mr. Shaw
- Legislative – Mr. Pedone and Mr. Shaw
- Communications – Mr. Morrissey and TBD – new member
- Negotiations – Mrs. Breen and Mr. Shaw
- Policy – Mrs. Breen and Mr. Morrissey
- Ad Hoc for Vocational Planning – Mrs. Breen and Mr. Shaw

Representative to Outside Committees for 2016-2017 are:

- Middle/High School Council – Mrs. Breen
- Major Edwards School Council – TBD – new member
- Mass. Association of School Committees – Mr. Pedone
- Parks and Recreation – Mr. Pedone
- Special Education PAC – TBD – new member
- Town-wide Planning – Mr. Shaw
- WestBEST– Mrs. Breen

6. SCHOOL COMMITTEE REVIEW OF GOALS AND GOAL SETTING FOR 2016-2017

School Committee Targets for 2016-2017 are:

- 1) The Committee will secure the Town's support for the School Committee's budget that provides adequate funding for an effective educational system.
- 2) The Committee will continue to foster an effective working relationship with the Town Administrator, Board of Selectmen, and Finance Committee and work to formulate and promote strategies to address the Town's revenue needs.
- 3) The Committee will work with the Administration to update and prioritize the following plans:
 - District Improvement Plan
 - Major Edwards Elementary School Improvement Plan
 - West Boylston Middle High School Improvement Plan
 - Strategic Plan 2017-2022

- 4) The Committee will advocate through active involvement with the Massachusetts Association of School Committees, for State legislative changes that would advocate for the unique needs of small school districts.
- 5) The Committee will work closely with administration to evaluate and improve communication efforts of the district in order to stay competitive.
- 6) To monitor the impact of vocational education, costs and programming, on enrollment and program offerings in the West Boylston Public Schools. To maintain active advocacy on legislative matters that have a potential impact on small school districts who are unaffiliated with regional vocational schools.
- 7) To work with the school administration to determine grade level enrollment targets for the district.

7. ADJOURNMENT

Mr. Morrissey moved, seconded by Mr. Shaw to adjourn the meeting at 2:35 p.m.

VOTE: 4-0-0

Respectfully submitted,

Marie K. Johnson, Recording Secretary